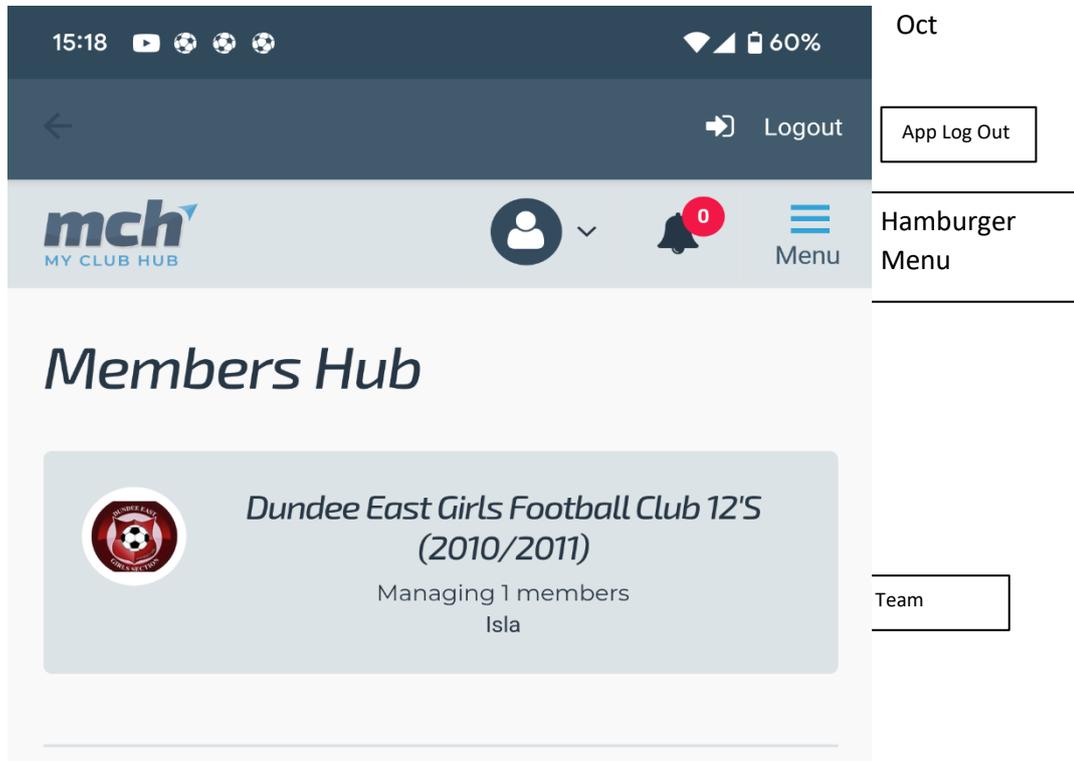




1. Download the app either from the IOS App store or google play



2. Login with your email address and password setup during the registration process
3. On logon you reach the members Hub.

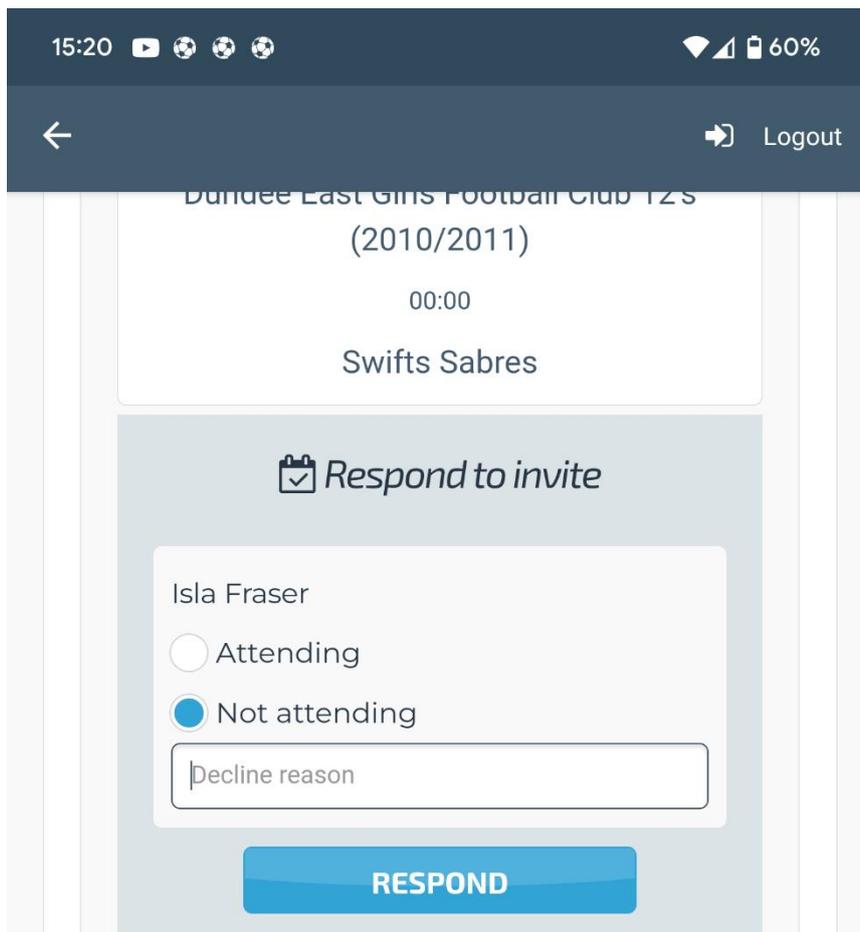


In the top right hand corner, if there is a number next to the bell icon there is unread notifications of messages, click on the bell to access.

4. If the message is you have been invited to a fixture, click on the blue hyper link to respond



5. This will take you to the fixture, you can choose to respond "attending" and then click Respond button, or you can select " Not Attending" and add a note to let the coach know why they cant attend and then click respond



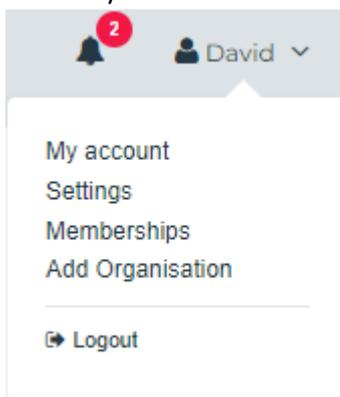
To return to the main page click the back arrow.

It is a similar approach if you are invited to any events

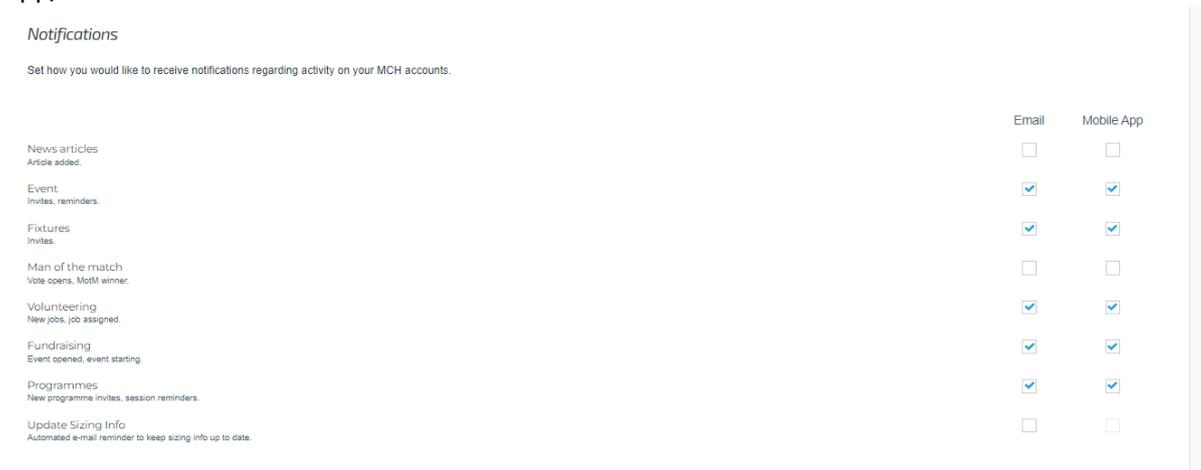


## 6. NOTIFICATIONS

Click on your name and then on settings



You will then have an option to choose how you receive different notifications – by app/email or both



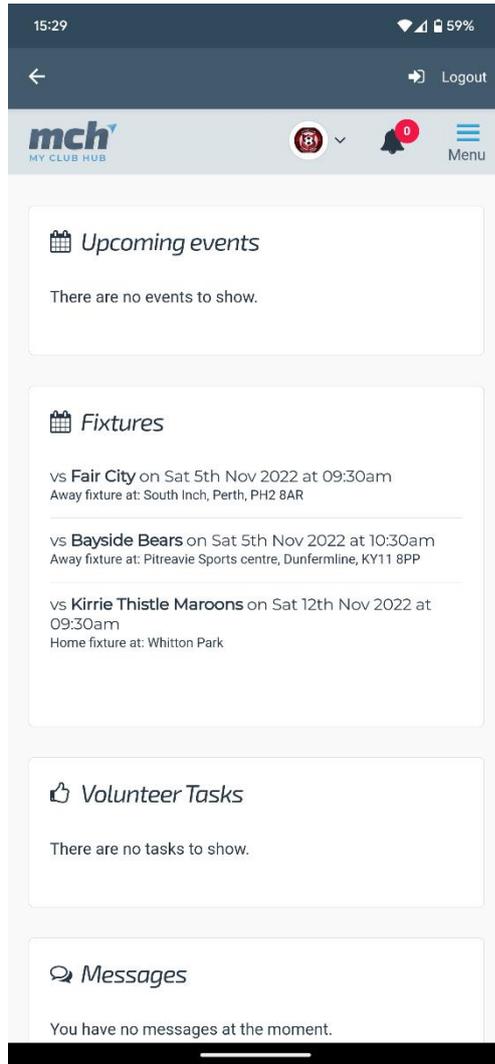
If you are using the app, please ensure that in your phone settings that the mCH app has permissions to send notifications ( android phones under app notifications in settings / IOS under “Go to Settings and tap Notifications”

## 7. From the main page if you click on the team logo, this takes you to the main dashboard

This shows

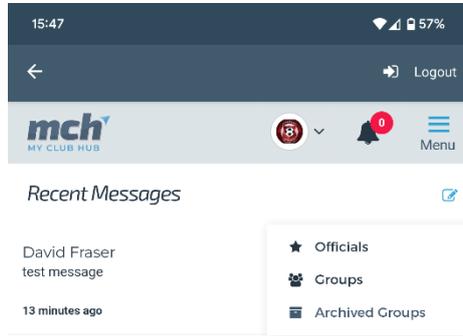
- Any upcoming Team events
- The next set of fixtures for your daughters team
- Any volunteer tasks that have been assigned to you
- Messages – any recent messages
- And then finally the latest news post and a link to the club website.

# DUNDEE EAST GIRLS FC MY CLUB HUB APP GUIDE

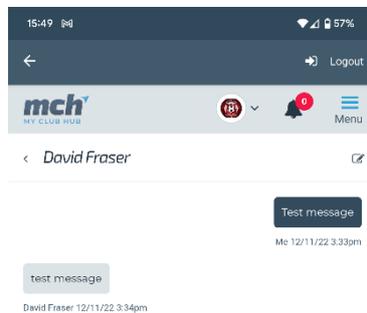




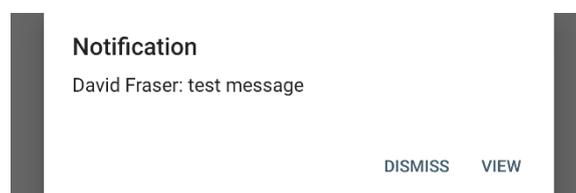
8. If you wish to contact one of the officials or the Club committee. Click on the hamburger menu on the top right hand corner and then click on messages
  - a. Click on the little Pen icon and choose whether you are sending a message to one of the club officials or groups ( once setup there will a team parent group).
  - b. If messaging an official, click officials and then select which team official you would like to contact and click on them



- c. At bottom of screen type you message and press on the send button.



- d. If you receive a message you will receive notification , click on view to take you to the message





- If at any time, if you would like to volunteer or to change your volunteer status, , open the hamburger menu and press on volunteering and the press on edit volunteering settings button

15:36 58%

← Logout

mch MY CLUB HUB

Member Accounts

Volunteering Dundee East Girls Football Club 12's (2010/2011)

< BACK TO VOLUNTEERING See All Clubs

Are you willing to volunteer?

From time to time your organisation will send invitations for help with ad-hoc volunteering tasks or duties. By saying you can volunteer, you may accept or decline these invitations.

Can volunteer

Can't volunteer

Occupation Info

UPDATE DETAILS

Club website  
Open site

Code of conduct  
Read now

Change the status and we use the occupation box to capture which role or activity you would like to volunteer for

As with the website you can amend you details, your daughters details, you subscription settings and memberships through the relevant links from the hamburger menu under my account or settings